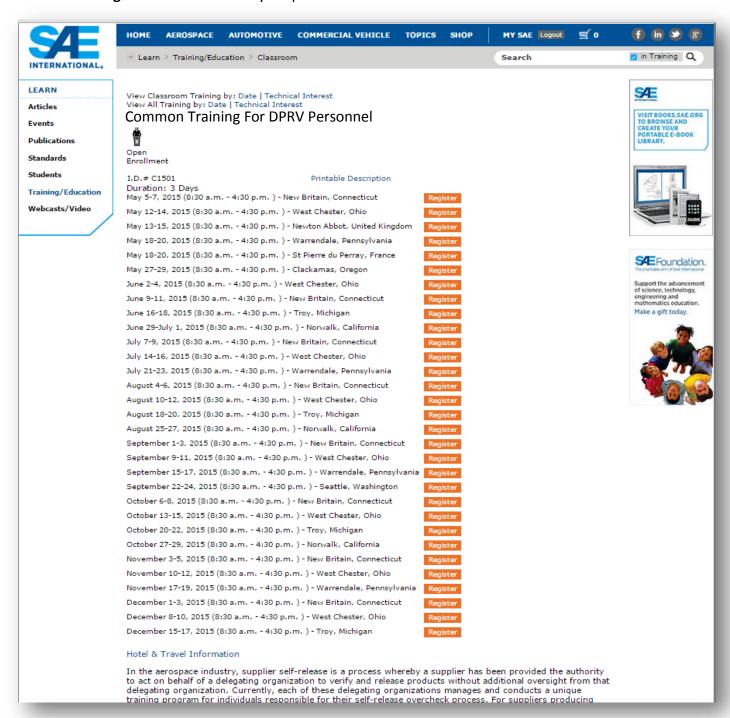
HOW TO REGISTER FOR THE COMMON TRAINING FOR DPRV PERSONNEL COURSE (Course ID #: C1501)

The most up-to-date schedule will be located at http://training.sae.org/seminars/c1501/. Below is an example of the upcoming schedule.

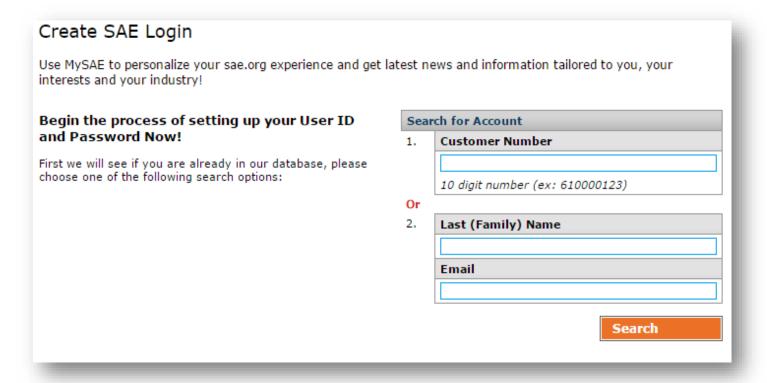
- 1. You will first identify the preferred date and location of the class you want to register for.
- 2. Select the "Register" button next to your preferred class.



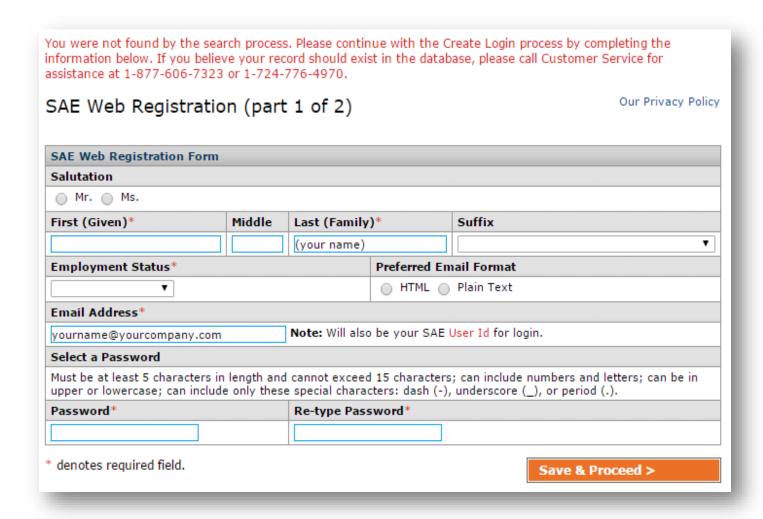
3. Most delegates will be new to SAE, so registration is required. Registration will ensure your training records recorded correctly. Select "Sign Up / Get Started Now"



4. The website will want to search using your name and email to ensure you do not duplicate an existing account. Insert your "Last (Family) Name" and "Email" and select "Search".



5. Most likely the search will result in the following.



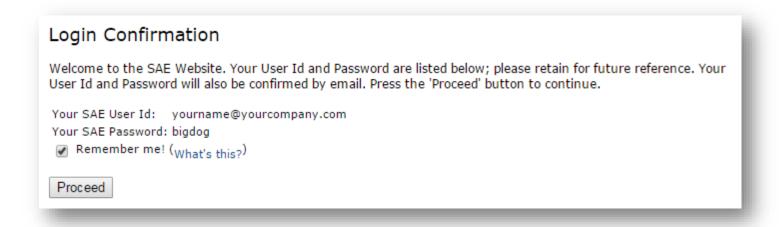
6. Complete the information fields and select "Save & Proceed".

7. You will then be shown the customer profile screen below. Complete as much information as you would like. Fields with an * are required fields. Once completed, select "Save & Proceed".

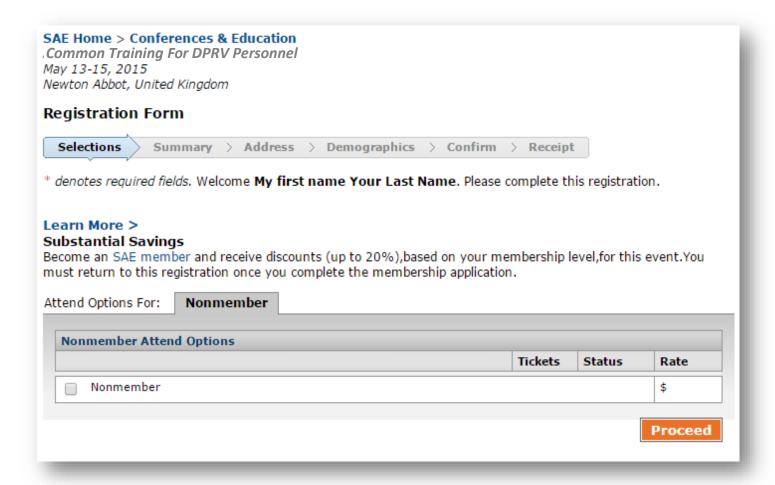
SAE Web Registration Form	
Business	
To activate our business name search feature, please type a minimum of the first 3 characters of your business name into the box below. This will begin to search our database and display any available matches, which you can then select from the list. If your business name does not appear, please finish typing the complete business name and we will have it added to our database	
Business Name:	(Maximum characters: 40)
What is your company's primary business, service or product manufactured?*	
Select ▼	Select Primary Industry Category ▼
Job Category*	Secondary Job Category
▼	
Job Title*	
Technology Interest (Check all that apply)	
Bodies and Structures	■ Manufacturing
Chassis	☐ Materials
Design Engineering and Styling	Noise, Vibration and Harshness
Electrical, Electronics and Avionics	Parts and Components
☐ Environment	Power and Propulsion
Fuels and Energy Sources	Quality, Reliability and Durability
Human Factors and Ergonomics	☐ Safety
☐ Interiors, Cabins and Cockpits	Tests and Testing
☐ Maintenance and Aftermarket	Transportation Systems
Management and Product Development	Vehicles and Performance
Address	
Preferred Address*	Country*
○ Home ○ Business	United States ▼
Department / Division	Mail Stop
Street*	Suite/Apt
City*	*State:
	<n a=""> ▼</n>
Postal Code*	County* (CA,FL,GA,NC,NY,OH,VA) only
	<n a=""> ▼</n>
Telephone *	Fax Required for fax orders.
ext	- ext
Warning: When you click "Proceed" your account will be created and you will not be able to use the back button to make changes.	
* denotes required field.	Save & Proceed >

8. If any of the required information is missing, you will be prompted to complete the information field.

9. If you have been successful, you will be taken to this screen containing your User ID and Password. Select "**Proceed**" to continue.



10. The next screen will automatically fill-in the information based on the class date and location you selected. Select the box next to "Nonmember" and then select "Proceed".



- 11. You will then go to a few more screens including a screen with VAT information (if applicable), and a couple demographic screens where you will be asked a few more questions.
- 12. Finally, you will reach the payment screen. Complete the information and select "Send Order". If successful, you will receive a confirmation email.

If you have any difficulties, please contact SAE Customer Service at customerservice@sae.org. You may also give them a call at 877-606-7323 (U.S. and Canada only), 724/776-4970 (outside the U.S. and Canada).